



JCISD Chromebook Student User Agreement

JCISD is very excited to initiate the 1:1 Technology Device Program and be able to issue each LBJ High School student a Chromebook for personal instructional purposes. We believe a Chromebook for each student will lead to an enhanced educational experience, leverage technology for individualized instruction, provide equity for all learners, and promote collaborative learning and sharing beyond the walls of the conventional classroom.

Students of LBJ High School (Grades 9-12) will be issued a Chromebook computer for educational use. With the acceptance of a Chromebook, students and their parents take on certain responsibilities. Acceptance of and adherence to these responsibilities will result in a rich technologically-enhanced learning environment for all involved.

If reasonable precautions and care are taken, the Chromebook should not experience physical damage. Every year, each student and parent will be asked to sign a JCISD Chromebook Student User Agreement form that will be provided prior to the issuance of the Chromebook.

Classroom teachers will establish standards for device use in their respective classrooms. The District reserves the right to examine any school-issued devices and search its contents if there is a reason to believe that school policies, regulations, or guidelines have been violated.

What is Issued

Each student will be issued a Chromebook, power adapter, and protective case.

Security

1. Each Chromebook will be identified with barcode tags and internal identification to facilitate ongoing tracking of the Chromebook. Tampering with or removal of any identification tags is a violation of the JCISD acceptable use policy.
2. Filtered internet usage at school. No filter is perfect, parents still need to monitor internet usage at home.
3. Chromebooks are monitored and tracked at all times by JCISD.
4. Students are expected to store Chromebooks in the issued protective case.

Student Guidelines

Camera & Microphone

The device comes equipped with audio and video recording capabilities through a built-in microphone and camera. All electronic recordings created with the device must comply with District policies and State and Federal laws. District policy prohibits the use of electronic recording devices in a manner that compromises the privacy interests of other individuals.

The use of this mobile device and any other devices with audio and video recording capabilities during instructional time is at the discretion of the teacher and the student must obtain prior approval to use the device for such purposes. Any electronic recordings obtained with the recording device are for instructional/educational purposes and individual use.

Therefore, electronic recordings obtained with the device may not be shared, published or re-broadcasted for any reason by the student without permission. Furthermore, users of the device should be aware that State and Federal laws in many instances prohibit secret or surreptitious recording undertaken without the knowledge and consent of the person or persons being recorded. Violations of State and Federal recording laws may be reported to the proper authorities and may result in criminal prosecution.

Chromebook Appearance:

- Do not tamper with or remove Chromebook labels.
- **Do not apply stickers, paint, markers or decorate the Chromebook or protective case in any way.**
- Do not intentionally damage the Chromebook or protective case.

These are also violations of the JCISD acceptable use policy and will result in disciplinary action and possible monetary fees or fines.

Usage:

Chromebooks should be charged and brought to school daily. Chromebooks will be utilized as an instructional tool to enhance learning. Students are required to bring a charged Chromebook to each class every day as directed by the teacher. Many classes require a Chromebook on a daily basis. Failure to bring a charged Chromebook to class may result in disciplinary action. Chromebooks are monitored and violations of the district's acceptable use policy will result in disciplinary action and possible monetary fees and fines.

Sound:

The sound should be muted at all times unless permission is obtained from the teacher for instructional purposes. Students will provide their own earbuds/headphones if needed.

- *Anything you do or post online creates a digital record, often called a “Cyber Footprint.” Nothing online is totally private, even if it is intended to be.*
- *A good rule of thumb: If you don’t want a parent, teacher, principal, future employer or college admissions office to know something, don’t post it online.*
- *“Friends” aren’t always who they say they are; undercover police and pedophiles pretend to be kids online. Encourage your teen to only be friends online with friends they know in person. Never give access to personal information, such as a Facebook profile, to people met online.*
- *Never post personally identifiable information online. This includes full name, address, phone number, email, where you are meeting friends or where you hang out.*
- *Cyberbullying (threatening or harassing another individual through technology) is a growing concern. It takes many forms, such as forwarding a private email, photo, or text message for others to see, starting a rumor, or sending a threatening or aggressive message, often anonymously. Commit to not partake in this behavior and report incidents of cyberbullying to an adult.*

Breakage and Loss:

- In the event of damage, the student will be responsible for repair or complete device replacement cost (\$250).
- In case of loss of Chromebook, the student will be responsible for the complete replacement cost of the Chromebook (\$250).
- In the instance of a lost/broken charger, the student will need to purchase an **approved** replacement at the current market price (\$60). Chargers can be purchased through the district.
- In the case of a lost or damaged protective cover, the student will be responsible for the replacement cost (\$30).

Chrome Web Apps and Extensions

- Students are allowed to install appropriate Chrome web apps and extensions from the Chrome Web Store.
- Students are responsible for the web apps and extensions they install on their Chromebooks.
- Inappropriate material will result in disciplinary action.

Acknowledgment

By signing below, I acknowledge and agree to the guidelines outlined above, and to abide by the JCISD Acceptable Use Policy. I also acknowledge the device and all accessories remain the property of JCISD. At the end of the school year or upon transfer from JCISD, I agree to return the device and all accessories to JCISD in the same condition as issued less reasonable wear.

Student Name

Grade

Parent Signature

Date

Chromebook ID #

Hotspot ID #

Hotspot Password