



JOHNSON CITY INDEPENDENT SCHOOL DISTRICT

FACILITY USE & RENTAL

Commitment

The primary purpose or function of public school facilities is to provide quality educational environments conducive to the learning of the students they serve. Johnson City Independent School District (JCISD) also supports the physical and moral character development of its students through after school activities, and supports the growth and development of the citizens of the Johnson City community. To accomplish this, JCISD encourages the use of school buildings and grounds by the community for educational, recreational, civic and cultural activities to the extent possible under public school laws and regulations. Accordingly, community use of school buildings and grounds is subject to the needs and convenience of the District and shall be permitted so long as such use does not conflict with the District's use of school buildings and grounds for public school purposes and activities, with state and federal laws, with local ordinances or with the proper care and maintenance of school facilities and grounds.

The Johnson City ISD is a tax-supported non-profit organization established to serve the students and youth residing within the boundaries of the District. JCISD may, therefore, differentiate among various categories of organizations/groups (such as youth groups, non-profit organizations, for-profit organizations, and civic groups) in establishing the fees charged. All organizations/groups within the same category shall be offered fair and equal access to JCISD facilities

Any misrepresentation by an organization and/or individual, any abuse of District property, and violation of state, local, or federal law and/or any violation of any District policy, rule or regulation may result in:

- 1) The immediate termination of the contract;
- 2) The requirement to immediately vacate the premises, and/or
- 3) The denial of the organization's and/or individuals request for future use of the premises

Application & Agreement

For information on Facilities Use and to obtain a Facility Use Application & Agreement, please contact:

Erin Fasel

Assistant Superintendent

830-868-7410

efasel@jcisd.txed.net

All organized activities at JCISD facilities require completion of the application and an agreement to be in place.

User Groups

Group 1

District Sanctioned School Functions & Non-Profit Youth Groups

- District approved school sponsored clubs and activities
 - District employee must be present
- School related organizations designated as non-profit: PTO/PTA, booster clubs, education foundations, district-affiliated support organizations, Project Graduation
 - District employee must be present
- "Youth Groups" shall mean any 501c3 group or organization intended to serve (75% or greater) Johnson City ISD students.
 - Must provide 501c3 status, Insurance, & Student Roster
 - Adult sponsor must be present

Group 2

Non-Profit Community Organizations

- “Non-Profit Community Organization” shall mean any civic, service, religious or charitable agency, association, organization, corporation, or partnership which is not engaged as a business or enterprise to produce income or a financial gain and which has obtained 501c3 status from the IRS. This definition is not intended to preclude a non-profit organization from engaging in fundraising activities or charging fees for services simply to defray the organization’s costs or for charitable purposes.
 - Must provide 501c3 status & Insurance
 - District employee must be present unless alternate arrangements have been negotiated

Group 3

For-Profit Organizations

- “For-Profit Organization” shall mean any partnership, association, organization or corporation engaged in a business for profit, which desires to use a school facility to engage in a profit-making enterprise for its owners, members, officers, directors, or stakeholders.
- UIL events whose participants are not JCISD students: playoff games, tournaments
- Athletic events run as commercial enterprises for adults or children: aerobics, dance, karate, plays, theater, and select/private youth sports groups.
 - Must provide insurance & required deposit
 - District employee must be present unless alternate arrangements have been negotiated
- Subject to approval by Johnson City ISD Administration, “For-Profit Youth Groups” may be permitted to qualify as Group 1 if their participant roster consist of 90% or more JCISD students.
 - Must provide Insurance & Student Roster
 - Adult sponsor must be present

Long Term Use

Organizations will be limited to a nonrenewable six month maximum contract for school use. A contract extension or renewal may be granted at the discretion of the Superintendent. Fees for long term use are negotiated on an individual basis.

Insurance

The organization requesting the use of a district facility must furnish evidence of liability coverage for the event. This evidence should consist of an original Certificate of Insurance with Johnson City ISD named as an Additional Insured and Certificate Holder with a minimum of \$1,000,000 Combined Single Limit of Bodily Injury and Property Damage Liability Coverage. The insurance requirements may be waived for school sponsored or school related groups.

Indemnification Agreement

A hold harmless and indemnification agreement is required to be signed along with each facility use application.

Facility Usage Fees

All usage fees are per hour and will be on a required two hour minimum schedule. Set up and tear down times will be included in all rates.

FACILITY	Group 1	Group 2	Group 3
Symbols listed after the locations indicate additional usage fees			
HS Kitchen	N/A	\$25	\$85
HS Commons	N/A	\$25	\$85
HS Library	N/A	\$25	\$80
HS Distance Learning Lab	N/A	\$25	\$60
HS Gym	N/A	\$25	\$500 Gym Fee (does not include workers)
MS/Elem Cafeteria	N/A	\$25	\$75
MS/Elem Kitchen	N/A	\$25	\$75
MS/Elem Media Center	N/A	\$25	\$55
MS Gym	N/A	\$25	\$150 Gym Fee (does not include workers)
Stonewall Head Start (portable, Eagles' Nest)	N/A	\$1,200/Month	N/A
MS/Elem Practice Gym	N/A	\$15	\$50
Baseball Field	N/A	\$25	\$500 Event (does not include workers)
Shockley Football Field (old facility)	N/A	\$25	\$300 Event (does not include workers)
Softball Field	N/A	\$25	\$500 Event (does not include workers)
All-weather Track	N/A	\$15	\$25
Classroom	N/A	\$25	\$35

Position	Group 1	Group 2	Group 3
Technology Fee – district computers, stage lights, mics, projectors	\$0 unless after hours - \$25/hr	\$25/hr	\$30/hr
Custodial Fee	\$0 unless after hours - \$25/hr or self-clean after event	\$25/hr or self-clean after event	\$30/hr
Kitchen – required if using kitchen equipment or supplies	\$0 unless after hours - \$25/hr	\$25/hr	\$30/hr
Set up Fee – required if tables, chairs, furniture, stage needs to be set up for event.	\$0	\$25/hr	\$30/hr